



Mayfield Grammar School Gravesend

Expansion Proposal

To Pupils, Parents/Carers, Staff, Governors & Stakeholders

16 January 2017

The Governing Body is proposing to permanently increase the published admission number (PAN) of Mayfield Grammar School, Pelham Road, Gravesend, Kent DA11 0JE from 145 places to 175 places for Year 7 entry in September 2018.

1. Why do we need to expand Mayfield Grammar School, Gravesend?

For the last two years, the school has increased its PAN (published admission number) from 145 to accommodate an extra form of entry in Year 7 due to increased demand and we are now embarking upon a consultation to make this change permanent. Due to a rise in the population in Gravesend there is increasing demand for school places and Kent County Council (KCC) has asked Mayfield Grammar School to provide additional secondary school places by increasing its PAN. The Governing Body of the school have therefore agreed to carry out a public consultation on the proposal to permanently expand the school.

2. Are there plans to show how this expansion will be delivered on site?

If the agreed proposal should go ahead, additional accommodation and facilities would be provided by KCC to enable the school to meet the increased demand for places. Although we are in the early stages of consultation, initial scoping of our school sites has shown there is sufficient space to facilitate this permanent expansion. KCC Property Department has held pre-planning consultation discussions with the school and initial plans show how extra provision can be accommodated.

Although not finalised by any means, these draft plans will be available for viewing during this public consultation process at a drop-in event to be held at the school between **3.30pm and 6.30pm on Tuesday 24 January 2017**. It is our hope that parents and other interested parties will have the opportunity to view the plans, ask questions and make comments. This will enable the design team to take into consideration everyone's view before submitting final plans for approval.

The building work will be part of a separate consultation process and once plans have been finalised, there will be a further opportunity for all stakeholders to express their views. A traffic and parking assessment will be carried out as part of the design and planning process.

3. Will the school need to close during the building work?

No. All of the building works will be planned carefully and contractors will work with the school to ensure that works are scheduled to keep disruption to an absolute minimum. The building site will be a secure area to ensure the health and safety of the children, staff, parents and visitors to the school.

4. The consultation process – indicative timeline

Date	Activity
16 January 2017 – 20 February 2017	Public Consultation Period lasting for five weeks.
24 January 2017	Drop in Meeting at the school for parents/carers, staff and governors.
February/March 2017	The governing body will meet to decide on whether to continue with the proposal. Formal decision made.
September 2018	Permanent expansion of the school

5. How can I give my views?

There are a number of ways to give us your views on this proposal:

- A drop-in is being held at the school on **Tuesday 24 January 2017 at 3.30pm until 6.30pm**, where there will be the opportunity to ask questions and complete a response form.
- By sending the response form to Miss A Eccleston, Mayfield Grammar School, Pelham Road, Gravesend, Kent DA11 0JE. Alternatively, you may hand your response form in at the school office. All written responses need to be received by **midday on Monday 20 February 2017**.
- By emailing: enquiries@mgsq.kent.sch.uk

6. What happens next?

This consultation stage closes on Monday 20 February 2017. A report summarising the responses received during the consultation period will be prepared for consideration at a full governing body meeting. The governors will then decide whether to proceed with the permanent expansion proposal. If the decision is to proceed, then the school will submit a bid to the Education Funding Agency and notify Kent County Council to proceed with building plans.

Whether the proposals for expansion go ahead or not will also be dependent on the planning process. The additional accommodation required for the proposals will be subject to separate planning requirements which will include further public consultation.

I hope parents and other stakeholders welcome this opportunity to contribute to the consultation process as we work together with KCC to develop better facilities and improved buildings for the benefit of all our students.

Yours sincerely,

Mrs Elaine Wilson
Headteacher

RESPONSE FORM – Mayfield Grammar School, Gravesend

Please complete this response and hand it in at the school office or send it to Miss A Eccleston, Mayfield Grammar School, Pelham Road, Gravesend, Kent DA11 0JE.
Please return no later than midday Monday 20 February 2017.

Do you agree with the plan to permanently increase the school's PAN from 145 to 175?

Yes

No

Undecided

Which of the following best describes you?

*** Parent/Carer / Member of Staff / Governor / Pupil**

* Please delete as appropriate

OR - Other interested party (please state interest).

Name

Address

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Please provide your comments overleaf:

ADDITIONAL INFORMATION

- KCC has completed an Equality Impact Assessment to ensure that the proposal will not affect anyone unfairly.
- You can view Kent County Council's Commissioning Plan for Education Provision in Kent 2016 to 2020 at:
http://www.kent.gov.uk/_data/assets/pdf_file/0007/56329/Commissioning-Plan-for-Education-Provision-in-Kent-2016-2020.pdf

Comments