

Dear Parents/Carers,

Year 12 Parents' Evening
Tuesday 14th June 2022 4.00 pm to 7.00 pm

I am writing to invite you and your daughter/son to the Year 12 Parents' Evening on **Tuesday 14th June 2022**.

As with the event that took place earlier this year, the Year 12 Parents Evening will be carried out using a virtual meeting facility. The event will start at 4:00 pm and five-minute appointments can be made with your daughter/son's teacher up until 6:55pm. Only one parent per student will be able to make appointments, and these will be available to book from Tuesday 7th June at 3:30pm until Sunday 12th March 12.00pm. If there are specific issues to address, then your daughter/son's teachers may book an appointment in advance of them being made available to parents.

Further details of how to book these appointments are attached in a separate document, ready for you to use from Tuesday 7th June. If it is not possible to meet your daughter/son's teacher, they will be happy to provide written feedback after the event upon request.

The evening will provide you and your daughter/son with the opportunity to discuss their current progress and performance in the tests, A Level predicted grades, post-18 options and any concerns.

To confirm your attendance please return the attached reply slip to your daughter/son's form tutor by Friday 10th June.

Yours Faithfully



Mr B P Slight
Learning Leader for Year 12

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To: Mr B Slight, Mayfield Grammar School, Gravesend

Daughter's/son's Name..... Form.....
*I/We hope to/cannot be present at the Year 12 Parents' Evening on Tuesday 14th June 2022

Signed.....

* Delete as appropriate.

Please ask your daughter/son to return this slip to their form tutor by Friday 10th June 2022