



Mayfield Grammar School Gravesend

A Specialist Science and Language College
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Website: www.mgsg.kent.sch.uk Email: enquiries@mgsg.kent.sch.uk
Headteacher: Mrs E Wilson B.A. (Hons)

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1914 - 2014

7th May 2021

Dear ,

Re: Joining Mayfield Grammar School, Gravesend, September 2021

I am delighted to welcome you and your Parents/Carers to Mayfield Grammar School, Gravesend. My name is Mr Gordon and I am the Learning Leader for Year 7. I hope that you are staying safe and well during these unprecedented times and are enjoying being back at school with your friends. I am looking forward to meeting you as soon as we are able and I very much hope that this will be at one of our induction events before September.

Transition Programme Dates

We are busy in school preparing for your arrival in September and are pleased to be able to share with you the dates and events which will form your Transition Programme

March/April 2021

- A welcome letter from Mayfield Grammar School was sent out on 5th March 2021.
- I have contacted your primary school and asked them to provide a little more information about you.

May 2021

- Along with this letter our Pupil Information Sheet is attached which should be returned to us by **Wednesday 26th May**.
- The School Parent Information Booklet and the Student Information Booklet, will be sent out to you and your parents/carers providing you with information about the school along with instructions as to how to complete and share the necessary forms.

June/July 2021

- Towards the end of June you will receive another letter from me, informing you of your House, the name of your Form Tutor and your language allocation for Year 7, along with the final details for Induction Day.
- **Induction Evening Thursday 1st July 2021** is for Parents/Carers only. We plan to host this opportunity for your Parents/Carers to meet with your Form Tutor and also hear from other key members of staff including Mrs Wilson, our Headteacher and myself.
- **Induction Day Friday 2nd July 2021:** We plan to host this for all our new students joining us in September 2021. This is a full day spent with us and your form group in which you will attend taster lessons for a variety of subjects. You will also spend some time getting to know your Form Tutor.
- We will also be issuing a Cross Curricular Challenge booklet for you to complete over the summer.
- **Summer School 26th - 30th July 2021:** We are excited to be able to offer this provision and details will follow in June.

We will confirm these arrangements nearer the time along with more details in a later letter.



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2015
GEOGRAPHY



Ofsted
Outstanding
School
2012/2013

September 2021

- **Thursday 2nd September 2021:** The first day of Term 1 at Mayfield Grammar School.

Who can I ask for help or advice?

- Your Form Tutor: You will receive the details of your tutor group in July 2021, shortly before our planned Induction Day.
- Learning Leader for Year 7: Myself, Mr Gordon
- Miss Etherington: Pastoral Support Manager who is based in the Learning Leaders' Office.
- Your Form Buddy: these are girls from the current Year 7 who will be allocated to your form to support your transition to secondary school. You will meet these girls on Induction Day. These girls will help you find lessons, show you where to go at break and lunchtimes, help you find clubs and activities and answer any questions you have.
- Your House Prefect and Head of House: Each Year 7 Form has a student from the Upper Sixth (Year 13) to help and guide them through their first year.
- Lower School Prefect: Sophie Clisby.

Pupil Information Form: Instructions for completion and return

In the meantime, I have attached a form for you to complete and return so that I can find out a little bit more about you. Please return this to the school either by taking a photo/scan and emailing it to me at transition@mgsg.kent.sch.uk or if you are local, you can drop it in to Reception marked for the attention of Mr Gordon. Alternatively the form can be posted. There is also a digital copy of the Pupil Information Sheet and this letter located at www.mgsg.kent.sch.uk under the tab 'Life at Mayfield' and 'Joining Year 7'.

On this form you have the option of indicating a language preference from French, German and Spanish. We will make every effort to meet your preference, but we cannot guarantee to do so. We have also included the option to indicate the names of up to three students that you would like us to consider being in the same Form Group as you when you join Mayfield Grammar School. These pupils can be at your current Primary School or a friend from another Primary School that you know will be joining us. We hope to be able to place each of you with one of your preferences but again we cannot guarantee to do so. You are also welcome to indicate that you do not have a preference for either language and/or friendship. We have included a space for both you and your Parent/Carer to sign so please discuss each of these preferences before submitting your form to me.

I know that you will have lots of questions about your new school and I am confident that the majority of these will be answered by the information I send out with the Student Information book.

I would like to emphasise on behalf of myself and the school that we are very much looking forward to meeting you and you joining us in September. We are confident you will enjoy your time at MGSG and look forward to welcoming you to the school community.

Kind regards



Mr Gordon
Year 7 Learning Leader